

September 23, 2011

Dear Massachusetts Licensed Wastewater Operator:

The next Massachusetts Wastewater Operator License renewal cycle begins on January 1, 2012. This means that, as a licensed operator in the state, you are responsible for completing the enclosed renewal form and paying the \$70 renewal fee before December 31, 2011. The form and \$70 fee must be sent to the New England Interstate Water Pollution Control Commission (NEIWPCC). If the materials submitted meet renewal requirements, the issuance of a renewed license should take 3-5 weeks.

If you are INACTIVE -- or are changing from ACTIVE to INACTIVE during this renewal process -- please write "INACTIVE" on the outside of the return envelope. In addition, all company or municipal checks submitted for multiple operators should include the last name and wastewater license number of all persons covered by this check. This information, along with the inclusion of all completed renewal applications, will help avoid delay.

As the renewal form indicates, you must have obtained 20 hours of approved training (training contact hours, or TCHs) during the license renewal period (January 1, 2010 - December 31, 2011) to remain active. If you took training classes through NEIWPCC, NEWEA, or MWPCA during the period of January 1, 2010 through September 9, 2011 – the TCHs for these classes will be reported on your renewal invoice. For all other approved training classes – you must submit evidence of attendance.

For further details on the MA wastewater certification and training program, visit [www.neiwpcc.org/training/mwot.asp](http://www.neiwpcc.org/training/mwot.asp), where you can also obtain a schedule of the Massachusetts wastewater treatment courses offered through NEIWPCC. Additional opportunities for approved TCHs are offered at the following websites: [www.newea.org](http://www.newea.org) and [www.mwpca.org](http://www.mwpca.org). Also, the Board of Certification has authorized a total maximum of 2 TCHs per renewal period for operators who are either full-time members of NEWEA or MWPCA. You must include a copy of your current membership card with your renewal in order to receive credit for these 2 TCHs.

Please be advised that the fee for returned checks and late renewals has increased. The additional fee for a returned check will now be \$30 (previously \$15). The additional late fee for renewal applications received between January 1, 2012 and March 31, 2012 will now be \$30 (previously \$15). The total cost for a renewal received between January 1, 2012 and March 31, 2012 is \$100. Reinstatement of license after March 31, 2012 will be by examination only.

For information on recertification, please contact NEIWPCC at 978-323-7929 ext. 105. If you have specific questions regarding TCH eligibility, contact the Board of Certification at 508-767-2781.

Thank you,

Paul Spina  
Certification Specialist



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